

INFORMATION ON THE PROCESSING OF YOUR PERSONAL DATA

1. Who processes your data

FUNDACIÓN IMDEA MATERIALES, as the entity that promotes the event and its organization. with registered office at C/Eric Kandel, 2 – Tecnogetafe – 28906 Getafe, Madrid, Spain. Phone number: 91 549 34 22. You may contact the data protection officer at datos.materiales@imdea.org como empresa que promueve el evento y su organización.

ADCOMM CENTURY S.L., as the company responsible for the economic and logistic management of the event, with registered office at C/ Telegrafía, 1 - Bajo E, 28014, Madrid, Spain. You may contact the data protection officer at info@adcommcentury.com or by phone: +34 671916660.

2. What data is processed

Name and surname, company, position, professional contact details (address, telephone, e-mail).

Your food preferences or allergies for breakfast, lunch and dinner preparation, tax identification number in case of invoices and financial data are processed only by ADCOMM CENTURY, S.L.

3. For what purpose is your data processed

If you register as an attendee, your data will be processed in order to manage your registration and participation in the event, the corresponding payments, as well as, where appropriate, the issuing of certificates and the capture of images of the event for its promotion, and to inform you in the future of new calls for the event.

If you register as a speaker, your data will be processed in order to disseminate the schedule and content of the event to encourage attendee registration, manage your participation as a speaker for the event, capture images of the event to promote it, issue certificates, as well as any payments arising therefrom; handling arrangements related to transport and accommodation while the event is taking place, should you so request. Your contact data shall be used to inform you of new calls for the event.

4. Why are we entitled to do this

Because it is necessary for the fulfilment of the contractual relationship established with your registration to the event. With your consent to send you information about upcoming events.

The images are taken to accredit the activities of the Foundation in compliance with the Law on Foundations and for the legitimate interest of promoting the image and visibility of research, technological development and innovation as one of its foundational purposes.

If you do not wish your image to be used for these purposes, please indicate that you do not wish to appear in photographs at the time they are to be taken. In any case, you can ask us to remove or delete them at any time.

5. Who else has access to your data

If you have agreed to appear in photographs taken during the event, your image may appear as a participant in the event on the IMDEA MATERIALES website and its social networks and on the event's website.

The professional data and the image of the speakers of the sessions are published on the event's website.

6. What are your rights

You may request the exercise of your rights by sending a letter to the data controllers at the postal or e-mail addresses indicated above, providing your identity document number and indicating your name and surname(s), an address for the purpose of notifications and the right you wish to exercise:

Right	Content
Access	To consult your data and obtain confirmation as to whether or not it is being processed.
Rectification	To modify those that are incomplete or inaccurate.
Erasure	To request their deletion when they are no longer needed, when required by law, to withdraw your consent or to object to the processing, among other reasons.
Objection	To request that they not be processed on grounds based on their personal circumstances, in which case, upon review, the processing will cease.
Restriction of processing	To block the processing of your data while other rights are being considered, when you object to their erasure, or when you want them to be kept, even if the Institute does not need to process them, for the exercise or defence of your claims.
Portability	To obtain in electronic format the personal data that you have provided us with and that we have obtained during your relationship with the Foundation.

You may file a complaint with the Spanish Data Protection Agency (AEPD) c/ Jorge Juan 6, 28001 Madrid, www.agpd.es if you consider that the processing of your data does not comply with the law.

7. For how long will your data be stored

Data relating to administrative management will be kept for as long as they can be audited by the bodies that subsidise the Foundation; your contact details will be kept for as long as you do not object to the sending of information; images of events will become part of the Institute's photographic archive, although you may object to this at any time.